



Maintenance » Maintenance Director Log Monthly Report

<input type="checkbox"/> Start	Minutes	Building	Area	Topic	Short Description
<b>Start : 7/27/2016 (3)</b>					
7/27/2016 12:00 PM	90	VES	Gymnasium	Electrical, Meeting - Others	Unloaded lift, drove into gym, met with H&M Elec Techs to discuss lighting and time frame.
7/27/2016 1:30 PM	90	BCHS	Boiler Room	HVAC	Worked on air compressor at lower atrium area, have secondary compressor hooked up to control air valves and switches, drained condensation out of tank and restarted system
7/27/2016 3:00 PM	180	BCHS	Grounds	Other (Provide Description)	Grass mowing around BCHS
<b>Start : 7/28/2016 (5)</b>					
7/28/2016 7:30 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check
7/28/2016 8:00 AM	240	BCHS	Grounds	Other (Provide Description)	Mowed grass on football field E to W, hooked up water reel and watered field.
7/28/2016 12:00 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break
7/28/2016 12:30 PM	120	BCHS	Grounds	Other (Provide Description)	Mowed softball field N to S and set up sprinkler to water field
7/28/2016 2:30 PM	180	BCHS	Grounds	Meeting - Staff	Met and worked with custodian to mow grass on other sections of grounds
<b>Start : 8/1/2016 (7)</b>					
8/1/2016 7:30 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check
8/1/2016 8:00 AM	60	VES	Parking Lot	Other (Provide Description)	Went to VES and picked up 1025R, brought back to BCHS for custodian to cut grass
8/1/2016 9:00 AM	60	BCHS	Gymnasium, Hallway, Other (Add to Description)	Meeting - Others	Met with Skyline Door and Hardware to show them where to store bathroom partitions and where to start.
8/1/2016 10:00 AM	120	BCHS	Grounds	Other (Provide Description)	Mowed football field SW to NE, set up water reel for field watering
8/1/2016 12:00 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break
8/1/2016 12:30 PM	120	BCHS	Grounds	Other (Provide Description)	Mowed softball field NE to SW, set sprinkler backup to water field.
8/1/2016 2:30 PM	180	BCHS	Grounds	Other (Provide Description)	Worked on some bald spots on football field not filled in yet, seeded and fertilized
<b>Start : 8/2/2016 (4)</b>					
8/2/2016 7:30 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check
8/2/2016 8:00 AM	270	BCHS	Grounds	Meeting - Staff, Other (Provide Description)	Met and worked with custodian to mow grass on other areas at BCHS
8/2/2016 12:30 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break
8/2/2016 1:00 PM	270	BCHS	Grounds	Meeting - Staff, Other (Provide Description)	Met and worked with custodian mowing other areas at BCHS
<b>Start : 8/3/2016 (5)</b>					
8/3/2016 7:30 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check
8/3/2016 8:00 AM	270	BCHS	Grounds	Meeting - Staff, Other (Provide Description)	Met and worked with custodian to mow grass on other areas at BCHS
8/3/2016 12:30 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break
8/3/2016 1:00 PM	60	BCHS	Hallway, Locker Room, Other (Add to Description)	Meeting - Others	Met with Skyline Door and Hardware Techs to inspect work on restroom partitions
8/3/2016 2:00 PM	210	BCHS	Parking Lot, Other (Add to Description)	Other (Provide Description)	Worked on parking lot with new 1025R JohnDeere with bucket to cut landscape so water could run off, and also some repairs to ditches cut in parking lot from heavy rains
<b>Start : 8/4/2016 (6)</b>					
8/4/2016 7:30 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check
8/4/2016 8:00 AM	210	BCHS	Grounds	Other (Provide Description)	Mowed football field SE to NW, set up sprinkler reel and watered field
8/4/2016 11:30 AM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break
8/4/2016 12:00 PM	150	BCHS	Grounds	Other (Provide Description)	Mowed softball field SE to NW, set up sprinkler and watered field
8/4/2016 2:30 PM	90	BCHS	Grounds	Other (Provide Description)	Worked on some other bald spots on football field
8/4/2016 4:00 PM	90	BCHS	Boiler Room	HVAC	Noticed that chiller at atrium was not running, found secondary air compressor was not running, found that return pressure hose had come loose, found fitting and repaired it, checked chiller for proper function
<b>Start : 8/8/2016 (6)</b>					
8/8/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check
8/8/2016 8:30 AM	90	BCHS	Office	HVAC	Worked on HVAC in guidance office area leaking in floor, found drain pan full, sucked it out with shopvac and cleaned up mess
8/8/2016 10:00 AM	30	BCHS	Office	Meeting - Staff	Meeting with Mrs. Rowe about football field spots
8/8/2016 10:30 AM	240	BCHS	Grounds	Other (Provide Description)	Mowed football field N to S, recut to blow clippings off field, set up water reel to water field even though it is raining, at Mike Albino's request
8/8/2016 2:30 PM	30	BCHS		Meeting - Others	Met with Skyline Door and Hardware techs

	8/8/2016 3:00 PM	60	BCHS	Hallway, Other (Add to Description) Office	Email, Logs, Phone call - Others, Phone call - Staff, Purchase Orders	Worked in office on PC
<b>Start : 8/9/2016 (4)</b>						
	8/9/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/9/2016 8:30 AM	210	VES	Classroom, Other (Add to Description)	HVAC, Meeting - Others	Met and worked with James of Radford Mech for HVAC repairs at VES, classrooms and library <a href="#">NEW</a>
	8/9/2016 12:00 PM	30	VES	Other (Add to Description)	Lunch	Lunch Break <a href="#">NEW</a>
	8/9/2016 12:30 PM	270	BCHS	Grounds	Other (Provide Description)	Grass mowing at BCHS all areas <a href="#">NEW</a>
<b>Start : 8/10/2016 (4)</b>						
	8/10/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/10/2016 8:30 AM	210	BCHS	Boiler Room	HVAC, Meeting - Others	Met and worked with Scott of Valley Boiler on domestic water problem, hot water feeding into cold water line <a href="#">NEW</a>
	8/10/2016 12:00 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break <a href="#">NEW</a>
	8/10/2016 12:30 PM	210	BCHS	Grounds	Meeting - Staff	Met and worked with custodian mowing grass all BCHS <a href="#">NEW</a>
<b>Start : 8/11/2016 (3)</b>						
	8/11/2016 8:00 AM	30	BusGar	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/11/2016 8:30 AM	300	BCHS	Grounds	Other (Provide Description)	Mowed football field E to W, set up water reel watered field, also mowed softball field, N to S <a href="#">NEW</a>
	8/11/2016 1:30 PM	150	BCHS	Classroom, Hallway, Office	HVAC	Repairs to HVAC 3 locations drains stopped up from drain pans <a href="#">NEW</a>
<b>Start : 8/12/2016 (4)</b>						
	8/12/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/12/2016 8:30 AM	240	BCHS	Grounds	Other (Provide Description)	Mowed grass at BCHS, hills <a href="#">NEW</a>
	8/12/2016 12:30 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break <a href="#">NEW</a>
	8/12/2016 1:00 PM	210	Other (Describe)	Other (Add to Description)	Other (Provide Description)	Loaded 1025R John deere tractor hauled to Harvest Equip. for new front tires and service, picked up 2305 John deere to return to VES <a href="#">NEW</a>
<b>Start : 8/15/2016 (5)</b>						
	8/15/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/15/2016 8:30 AM	210	BCHS	Grounds	Other (Provide Description)	Mowed football field SE to NW, set up water reel watered field. <a href="#">NEW</a>
	8/15/2016 12:00 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break <a href="#">NEW</a>
	8/15/2016 12:30 PM	90	BCHS	Grounds	Other (Provide Description)	Mowed softball field NW to SE <a href="#">NEW</a>
	8/15/2016 2:00 PM	120	BCHS	Office	HVAC	Worked on HVAC in main office leaking, sucked water out of over flow pan with Vac, found drain on unit clogged got it unstopped <a href="#">NEW</a>
<b>Start : 8/16/2016 (5)</b>						
	8/16/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/16/2016 8:30 AM	120	VES	Office	Meeting - Staff	Meeting wit Mr. Sizemore at VES <a href="#">NEW</a>
	8/16/2016 10:30 AM	90	VES	Classroom, Other (Add to Description)	HVAC, Other (Provide Description)	Used computer to reset some temps at VES <a href="#">NEW</a>
	8/16/2016 12:00 PM	30	VES	Other (Add to Description)	Lunch	Lunch Break <a href="#">NEW</a>
	8/16/2016 12:30 PM	210	BCHS	Grounds	Other (Provide Description)	Grass mowing around BCHS <a href="#">NEW</a>
<b>Start : 8/17/2016 (4)</b>						
	8/17/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/17/2016 8:30 AM	210	BCHS	Boiler Room	HVAC, Meeting - Others	Met and worked with Scott of Valley Boiler for repair to boiler #1 in atrium area <a href="#">NEW</a>
	8/17/2016 12:00 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break <a href="#">NEW</a>
	8/17/2016 12:30 PM	240	BCHS	Grounds	Meeting - Staff	Met and worked with custodian mowing grass <a href="#">NEW</a>
<b>Start : 8/18/2016 (5)</b>						
	8/18/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/18/2016 8:30 AM	210	BCHS	Other (Add to Description)	Other (Provide Description)	Mowed football field SW to NE, setup water reel watered field <a href="#">NEW</a>
	8/18/2016 12:00 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break <a href="#">NEW</a>
	8/18/2016 12:30 PM	90	BCHS	Grounds	Other (Provide Description)	Mowed softball field NE to SW <a href="#">NEW</a>
	8/18/2016 2:00 PM	120	BCHS	Grounds	Meeting - Staff, Other (Provide Description)	Helped custodian mow grass around BCHS <a href="#">NEW</a>
<b>Start : 8/19/2016 (4)</b>						
	8/19/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/19/2016 8:30 AM	210	BCHS	Grounds	Other (Provide Description)	Worked on bald spots on football field seeding, fertilized and strawed spots, watered field <a href="#">NEW</a>
	8/19/2016 12:00 PM	30	BCHS		Lunch	Lunch Break <a href="#">NEW</a>

	8/19/2016 12:30 PM	210	BCHS	Other (Add to Description)	Other (Provide Description)	Installed new paper dispensers on toilet stalls <a href="#">NEW</a>
<b>Start : 8/22/2016 (1)</b>						
	8/22/2016 8:00 AM	480	BCHS	Other (Add to Description)	Leave - Personal	Personal Leave <a href="#">NEW</a>
<b>Start : 8/23/2016 (5)</b>						
	8/23/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler chiller check <a href="#">NEW</a>
	8/23/2016 8:30 AM	240	BCHS	Grounds	Other (Provide Description)	Mowed football field SW to NE, had to mow 2nd time to remove clippings from field, set up water reel and watered field <a href="#">NEW</a>
	8/23/2016 12:30 PM	30	BCHS	Other (Add to Description)	Lunch	Lunch Break <a href="#">NEW</a>
	8/23/2016 1:00 PM	90	BCHS	Grounds	Other (Provide Description)	Mowed softball field E to W, went back to football field reset water reel, watered field <a href="#">NEW</a>
	8/23/2016 2:30 PM	90	BCHS	Grounds	Meeting - Others	Met and worked with Parks and Rec, fence between bleachers and main fence <a href="#">NEW</a>
<b>Start : 8/24/2016 (2)</b>						
	8/24/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/24/2016 8:30 AM	480	BCHS	Grounds	Meeting - Staff	Met and worked with athletic staff to find corners of field for stripping, getting ready for games, also had set up water reel and watered field, also fertilized field, Met with Larry Grubb at press box with Elec. problems <a href="#">NEW</a>
<b>Start : 8/25/2016 (3)</b>						
	8/25/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/25/2016 8:30 AM	360	BCHS	Grounds	Other (Provide Description)	Mowed football field SE to NW,, cleaned debris off softball field, mowed softball field SE to NW <a href="#">NEW</a>
	8/25/2016 2:30 PM	180	VES	Other (Add to Description)	HVAC, Meeting - Others	Met and worked with James of Radford Mech. for HVAC repairs at VES <a href="#">NEW</a>
<b>Start : 8/26/2016 (1)</b>						
	8/26/2016 8:00 AM	480	BCHS	Other (Add to Description)	Leave - Vacation	Vacation Leave <a href="#">NEW</a>
<b>Start : 8/29/2016 (2)</b>						
	8/29/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/29/2016 8:30 AM	480	BCHS	Grounds	Other (Provide Description)	Mowed football field E to W, mowed 2nd time to remove clippings, seeded field at request of Mike Albino, setup water reel and watered field, also mowed softball field NW to SE <a href="#">NEW</a>
<b>Start : 8/30/2016 (5)</b>						
	8/30/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/30/2016 8:30 AM	60	BCHS	Hallway	HVAC	Repairs to HVAC in mertz hallway, new filters, cleaned and reinstalled covers <a href="#">NEW</a>
	8/30/2016 9:30 AM	60	BCHS	Office	Other (Provide Description)	Replaced ceiling tiles in front office where HVAC unit had leaked, also replaced tiles in hallway <a href="#">NEW</a>
	8/30/2016 10:30 AM	210	BCHS	Grounds	Electrical, Meeting - Others, Meeting - Staff	Met with Larry Grubb, H&M Electric techs, BARC service techs to figure out electrical problems at press box, determined direct bury wire was broke, set up to be repaired, Kenny's Exc. digging ditch and H&M installing conduit and wire. <a href="#">NEW</a>
	8/30/2016 2:00 PM	120	BCHS	Office	Email, Parts Ordering, Phone call - Others, Phone call - Staff, Purchase Orders	Worked in office on PC <a href="#">NEW</a>
<b>Start : 8/31/2016 (3)</b>						
	8/31/2016 8:00 AM	30	BCHS	Boiler Room	HVAC	Daily Boiler Chiller Check <a href="#">NEW</a>
	8/31/2016 8:30 AM	150	BCHS	Office	Email, Logs, Phone call - Others, Phone call - Staff, Purchase Orders, Reports	Worked in office on PC, e-mails, phone calls, messages, logs, purchase orders <a href="#">NEW</a>
	8/31/2016 11:00 AM	60	BCHS	Boiler Room	HVAC	Repairs to air leak in main boiler room <a href="#">NEW</a>

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